



**Annual Financial Report**  
UnitingCare Ballarat Parish Mission  
For the Year Ended 30 June 2014

## **Board of Governance**

### **BOARD MEMBERS' REPORT FOR THE YEAR ENDED 30 JUNE 2014**

#### **Structure**

UnitingCare Ballarat Parish Mission is an agency of the Uniting Church in Australia to which the Uniting Church Australia Property Trust (Victoria) holds legal title.

#### **Board Members**

The following board members hold office at the date of this report and have held office throughout the financial year and since the end of the financial year.

Brian Collins  
Andrew Boatman  
Cliff Barclay  
Paul Tant  
Carolyn Barrie  
Lyn Fleming  
Anita Hinton  
Julian Houzet  
Ron Stevens  
Rev. Catherine Tierney

#### **Principal Activities**

The principal activity of the Mission during the financial year was to provide community services to individuals, families and groups in the Ballarat and Central Highlands area.

There were no significant changes in the nature of the Mission's principal activities during the financial year.

#### **Review of Operations**

The deficit from continuing operations for the year ended 30 June 2014 was \$56,200 which included a property transfer of \$150,500 and capital grants of \$47,123 (2013: Deficit of \$240,630 which included capital grants of \$2,238).

#### **Review of Financial Position**

The cash position of the agency at 30 June 2014 was \$735,456 (2013: \$1,042,998).

#### **Changes in State of Affairs**

During the financial year there was no significant change in the state of affairs of the Mission.

#### **Matters Subsequent to the end of the Financial Year**

Subsequent to the end of the financial year, it was found that the National Rental Affordability Scheme ('NRAS') incentives relating to the Sunways redevelopment, which the organisation engaged a third party to procure, had not been secured by the third party, despite assurances given to the contrary. As a result, these NRAS incentives of \$191,898 (excluding applicable GST) in 2015 and then an equivalent amount index linked per annum for a further nine years, may no longer be received. The financial effect of this may be partly mitigated because (i) the failure to procure the incentives means that no commission will be payable to the third party and (ii) the Agency will be seeking repayment of a contractual sum paid to the third party to procure the incentives, which is repayable in the event of their failure to deliver them.

The Board and Executive Director are seeking to acquire and convert unallocated NRAS incentives as replacements, have notified the insurers in respect of possible loss and are engaging with lawyers to review the position. They are also in the process of developing a contingency plan to minimise the impact should these incentives not be obtained. The Board is confident that this matter can be managed without impacting the ongoing operations of the Agency.

There were no other matters or circumstances which have arisen since 30 June 2014 that has significantly affected or may significantly affect:

- (a) the entity's operations in future financial years
- (b) the results of these operations on future financial years, or
- (c) the entity's state of affairs in future financial years.

### **Segment Information**

The entity is a non profit organisation operating in Victoria.

### **Economic Dependence**

The Mission is largely dependent on the Department of Human Services for revenue to operate the business. At the date of this report the board of Governance has no reason to believe the Department will not continue to support the Mission.

### **Likely Developments and Expected Results**

Further information on the likely developments in the operations of the Mission and the expected results have not been included in this report because the Board of Governance believe it would be likely to result in unreasonable prejudice to the Mission.

### **Environmental Regulation**

The Mission is not subject to significant environmental regulation in relation to its operating activities.

### **Members' Interests in Contracts**

No material contracts involving members of the Board were entered into since the end of the previous financial year or existed at the end of the financial year ended 30 June 2014.

### **Indemnity and Insurance of Officers and Auditors**

The Mission has taken out insurance cover, via the Uniting Church Insurance Service, for all Board Members and Officers of the Mission. No indemnities have been given or insurance premiums paid, during or since the end of the financial year, for any person who is or has been an Auditor of the Mission.

### **Information on Board Members who held office as of 30 June 2014**

#### *Brian Collins - Chairperson*

- o Certif. Appl. Sci (Med. Lab. Technology)
- o Founding partner - Medical Laboratory Software Company Triple G Corporation
- o Uniting Housing Victoria Director
- o Ballarat Central Uniting Church Member
- o Joined Board of Governance in 2007

#### *Andrew Boatman - Deputy Chairperson*

- o BSc, MBus, Grad Dip Management Studies, Grad. Dip. Ed
- o Retired Naval Officer, former Credit Union Director
- o Federation University Human Research Ethics Committee Member
- o Department of Justice (VIC) Human Research Ethics Committee Member
- o School Chaplain at Ballarat Clarendon College
- o Uniting Housing Victoria Director
- o Ballarat Central Uniting Church Member
- o Joined Board of Governance in 2010

#### *Cliff Barclay - Executive Director / Secretary*

- o B.T.H., Grad. Dip. Soc. Sci. (Drug Dep)
- o Executive Director Ballarat Parish Mission
- o Uniting Housing Victoria Director
- o Ballarat Central Uniting Church Member
- o Joined Board of Governance in 1998

*Paul Tant - Treasurer*

- Chartered Accountant (ACA-Institute of Chartered Accountants in England & Wales) since 1991
- Treasurer & Chair of UCB Finance Committee
- MSc (Voluntary Sector Management), Diploma in Charity Accounting, BA (Economics)
- Current Executive Officer Finance & Administration - Australian Disability Enterprise, Melbourne
- Joined Board of Governance in 2012

*Carolyn Barrie*

- Grad. Dip. Health Science & Grad. Dip. Business Management MBA
- Community Development Management
- Nursing
- Local Government Management
- Joined Board of Governance in 2013

*Lyn Fleming*

- Cert. Med. Lab. Technology (R.M.I.T.)
- Retired from both Hospital/laboratory pathology and education employment (patient and client liaison)
- Member of various Uniting Church Presbytery committees
- Current member UC Presbytery Western Vic. Pastoral Relations Committee
- Member of various community organisations - currently C.W.A. Vic. International and Community Support
- First joined Board of Governance 1990-2000, re-appointed July 2009

*Anita Hinton*

- Certificate in Special Education
- Retired Manager of Eastern Volunteer Resource Centre Inc
- Chairperson of UCB Events Committee
- Ballarat Central Uniting Church Member in addition to a number of other community groups
- Joined Board of Governance in 2006

*Julian Houzet*

- Australian Legal Practitioner
- A Director of Baird and McGregor,
- Ballarat Central Uniting Church Member
- Joined Board of Governance in 2012

*Ron Stevens*

- Retired Managing Director of own company
- Retired Lifeline Telephone Counsellor (17 years)
- Ballarat Central Uniting Church Member
- First joined Board of Governance in 1992, re-appointed February 2012

*Rev Catherine Tierney - Minister*

- Dip Arts [Fine Art], B. A. [Philosophy], B.D., Clinical Pastoral Education
- Minister of the Word - Ballarat Central Uniting Church
- Joined Board of Governance in 2009

## Board Meeting Attendances July 2013 to June 2014

Number of Meetings held: 13

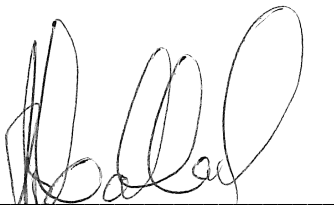
Board Member	Appointed	Re-Appointed	Meetings Attended	Leave of Absence	End of Term
Brian Collins (Chair)	Jun-07	Jun-13	13	-	Jun-16
Andrew Boatman (Deputy Chair)	Mar-10	Mar-13	12	-	Mar-16
Cliff Barclay (Executive Director / Secretary)	Apr-98	Ex-officio	13	-	N/A
Paul Tant (Treasurer)	Jul-12	-	13	-	Jun-15
Carolyn Barrie	Mar-13	-	9	-	Mar-16
Lyn Fleming	Jul-09	Jun-12	12	-	Jun-15
Anita Hinton	Jun-06	Jun-13	10	-	Jun-15
Julian Houzet	Jul-12	-	13	-	Jun-15
Ron Stevens	Feb-12	-	11	-	Feb-15
Rev Catherine Tierney (Minister)	Jun-09	Ex-officio	13	-	N/A

\* As per the constitution, all Board Members are re-appointed every three years and must stand down for one year after a period of nine years as a Board Member.

Board Member	Finance Committee		Program Committee		Events Committee	
	Meetings Attended	Eligible to Attend	Meetings Attended	Eligible to Attend	Meetings Attended	Eligible to Attend
Brian Collins	11	11	12	12	-	-
Andrew Boatman	8	11	-	-	-	-
Cliff Barclay	11	11	9	12	-	-
Paul Tant	10	11	-	-	-	-
Carolyn Barrie	-	-	-	-	-	-
Lyn Fleming	-	-	10	12	-	-
Anita Hinton	-	-	11	12	13	14
Julian Houzet	-	-	-	-	-	-
Ron Stevens	9	11	-	-	-	-
Rev Catherine Tierney	-	-	4	5	-	-

\* Dashes indicate not applicable

Signed in accordance with a resolution of the Board of Governance



Chairperson  
Brian Collins



Treasurer  
Paul Tant

Dated at Ballarat this 26<sup>th</sup> day of September 2014

**UnitingCare Ballarat Parish Mission**  
**Statement of Comprehensive Income**  
**For the year ended 30 June 2014**

	Note	2014 \$	2013 \$
<b>Revenue</b>			
Government Grants	2	7,364,555	6,774,806
Other Grants and Contributions		584,371	795,398
Fees	3	1,245,171	1,037,530
Fundraising		65,979	17,583
Gain on Sale of Non-Current Assets		9,101	-
Interest		28,181	47,264
Loan Amortisation		86,554	86,554
Recoveries		612,722	460,260
Reduction in Provision for Doubtful Debts		-	10,438
Rent		641,456	608,671
Profit on Sale of Goods		410,639	366,563
<b>Total Revenue</b>		<b>11,048,729</b>	<b>10,205,067</b>
<b>Expenditure</b>			
Audit Fees		24,600	21,080
Amortisation of Intangibles		28,951	23,648
Bad and Doubtful Debts		16,843	-
Client Costs		790,970	786,697
Computer Expenses		134,811	83,401
Depreciation		444,965	471,389
Employee Benefits		7,161,999	6,535,809
Equipment Purchases		60,080	70,125
Insurance		93,183	96,934
Interest		71,942	76,584
Loss on Sale of Non-Current Assets		-	34,398
Motor Vehicle Expenses		161,387	153,396
Other Operating Expenses		630,446	511,044
Printing & Stationery		64,338	62,848
Property Expenses		743,920	663,868
Rates & Taxes		67,895	51,467
Rent		240,120	196,165
Synod Fees		70,122	66,165
Telephone & Fax		106,726	119,435
Training & Conferences		50,512	85,978
Utilities		338,742	337,504
<b>Total Expenditure</b>		<b>11,302,552</b>	<b>10,447,935</b>
<b>Operating Deficit</b>		<b>(253,823)</b>	<b>(242,868)</b>
Property transfer from Uniting Church		150,500	-
Capital Grants		47,123	2,238
<b>Deficit from Continuing Operations</b>		<b>(56,200)</b>	<b>(240,630)</b>
<b>Other Comprehensive Income</b>			
Net Gain(Loss) on Revaluation of Land & Buildings		(146,900)	2,104,555
Net Gain(Loss) on Revaluation of Daylesford Liability		2,866	(10,406)
<b>Total Comprehensive Income</b>		<b>(200,234)</b>	<b>1,853,519</b>

**UnitingCare Ballarat Parish Mission**  
**Statement of Financial Position**  
**As at year ended 30 June 2014**

	Note	2014 \$	2013 \$
<b>Current Assets</b>			
Cash On Hand and At Bank	4	735,456	1,042,998
Trade and Other Receivables	5	176,721	233,971
Land and Buildings Held for Sale		300,000	-
Prepayments		89,405	125,888
Inventories		23,856	27,613
<b>Total Current Assets</b>		<u>1,325,438</u>	<u>1,430,470</u>
<b>Non Current Assets</b>			
Property, Plant and Equipment	6	15,961,169	15,157,465
Work in Progress	7	39,126	15,915
Intangible Assets	8	30,916	48,458
Other Financial Assets		3,958	-
<b>Total Non Current Assets</b>		<u>16,035,169</u>	<u>15,221,838</u>
<b>Total Assets</b>		<u>17,360,607</u>	<u>16,652,308</u>
<b>Current Liabilities</b>			
Trade and Other Payables	9	834,347	707,892
Provisions	10	540,014	561,192
Borrowings	11	530,326	364,628
Income In Advance	12	440,931	597,428
<b>Total Current Liabilities</b>		<u>2,345,618</u>	<u>2,231,140</u>
<b>Non Current Liabilities</b>			
Trade and Other Payables	9	252,603	356,110
Provisions	10	380,017	380,981
Borrowings	11	4,109,941	3,167,303
Income In Advance	12	245,518	289,630
<b>Total Non Current Liabilities</b>		<u>4,988,079</u>	<u>4,194,024</u>
<b>Total Liabilities</b>		<u>7,333,697</u>	<u>6,425,164</u>
<b>Net Assets</b>		<u>10,026,910</u>	<u>10,227,144</u>
<b>Equity</b>			
Kindergartens Reserve		353,540	455,230
Programs Reserve		23,344	69,534
Asset Revaluation Reserve		4,905,770	4,902,904
Accumulated Funds		4,744,256	4,799,476
<b>Total Equity</b>		<u>10,026,910</u>	<u>10,227,144</u>

**UnitingCare Ballarat Parish Mission**  
**Statement of Changes in Equity**  
**For the year ended 30 June 2014**

	<b>Accumulated Funds \$</b>	<b>Kindergartens Reserve \$</b>	<b>Programs Reserve \$</b>	<b>Asset Revaluation Reserve \$</b>	<b>Total \$</b>
<b>Balance at 30 June 2012</b>	4,447,515	438,116	69,534	2,808,755	7,763,920
Revaluation of Land & Buildings	-	-	-	2,104,555	2,104,555
Revaluation of Daylesford Liability	-	-	-	(10,406)	(10,406)
Transfer to (from) Reserves	(17,114)	17,114	-	-	-
Funds Transferred from Other Entities	609,705	-	-	-	609,705
Deficit from Operations	(240,630)	-	-	-	(240,630)
<b>Balance at 30 June 2013</b>	<b>4,799,476</b>	<b>455,230</b>	<b>69,534</b>	<b>4,902,904</b>	<b>10,227,144</b>
Revaluation of Land & Buildings	(146,900)	-	-	-	(146,900)
Revaluation of Daylesford Liability	-	-	-	2,866	2,866
Transfer to (from) Reserves	147,880	(101,690)	(46,190)	-	-
Deficit from Operations	(56,200)	-	-	-	(56,200)
<b>Balance at 30 June 2014</b>	<b>4,744,256</b>	<b>353,540</b>	<b>23,344</b>	<b>4,905,770</b>	<b>10,026,910</b>



**UnitingCare Ballarat Parish Mission**  
**Statement of Cash Flows**  
**For the year ended 30 June 2014**

	Note	2014 \$	2013 \$
<b>Cash Flows from Operating Activities</b>			
Receipts from Government & Community		9,916,223	9,207,692
Capital Grants		47,123	2,238
Payments to Suppliers and Employees		(10,767,881)	(9,733,656)
Interest Received		28,181	47,264
Other Income		995,010	1,005,442
	<b>14</b>	<u>218,656</u>	<u>528,980</u>
<b>Cash Flows from Investing Activities</b>			
Payment for Fixed Assets		(1,762,588)	(973,077)
Payment for Work in Progress		(39,126)	(15,915)
Payment for Intangible Assets		(11,409)	(16,363)
Proceeds from Sale of Fixed Assets		92,035	53,660
Funds transferred from (to) External Entities		-	609,705
Net proceeds from Loans		<u>1,194,890</u>	<u>36,731</u>
		<u>(526,198)</u>	<u>(305,259)</u>
Net Increase/(Decrease) in Cash Held		(307,542)	223,721
Cash at beginning of the Year		1,042,998	819,277
Cash at the end of the Year	<b>4</b>	<u>735,456</u>	<u>1,042,998</u>

**UnitingCare Ballarat Parish Mission**  
**Notes to the financial statements**  
**For the year ended 30 June 2014**

**1. STATEMENT OF ACCOUNTING POLICIES**

This Special Purpose Financial Report has been prepared to fulfil the Board of Governance financial reporting requirements as specified by the Uniting Church in Australia (UCA) Synod of Victoria and Tasmania. The Board of Governance has determined that the Mission is not a reporting entity.

This financial report has been prepared on an accruals basis and is based on historical costs modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and financial liabilities.

The following significant accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this financial report.

**(a) Property Plant and Equipment**

Property, Plant and Equipment is included at cost or market value as noted less, where applicable, any accumulated depreciation. All fixed assets (excluding the land component of each asset) are depreciated over their estimated useful lives using the straight line method for buildings and Leasehold Improvements, and diminishing value method for other assets.

Class of Fixed Asset	2014	2013
Buildings	2.5%	2.5%
Furniture and Fittings	25.0%	25.0%
Plant and Equipment	25.0%	25.0%
Motor Vehicles	22.5%	22.5%
Leasehold Buildings	5.0%	5.0%
Leasehold Improvements	20.0%	20.0%

**(b) Intangible Assets**

Intangible Assets represent computer software at cost less accumulated depreciation depreciated at a rate of 25% per year using the straight line method.

**(c) Work in Progress**

Capital projects undertaken throughout the financial year which are not yet complete are accounted for as Work in Progress. No depreciation applies to these projects.

**(d) Employee Entitlements**

**Long Service Leave**

Long Service Leave has been provided for all paid employees as at 30 June 2014 at the following proportion of their nominal entitlement based on length of service, probability of use and staff turnover.

Years of Service	2014		2013	
	Current	Non-Current	Current	Non-Current
Less than 7 years	0%	50%	0%	62%
Between 7 and 10 years	15%	85%	20%	80%
Between 10 and 15 years	25%	75%	20%	80%
Greater than 15 years	25%	75%	20%	80%

**Annual Leave**

The amount included as a Current Liability represents the annual leave owing to all paid employees but not yet taken at 30 June 2014.

**UnitingCare Ballarat Parish Mission**  
**Notes to the financial statements**  
**For the year ended 30 June 2014**

**(e) Trade and Other Receivables**

Trade and other receivables are recognised at the amounts receivable when they are due for settlement. Collectability of trade receivables is reviewed on an ongoing basis. Debts which are known to be uncollectible are written off. A provision for doubtful debts is raised when significant doubt as to collection exists.

**(f) Insurance**

The Mission has taken out insurance cover, via the Uniting Church Insurance Service, for all Board Members and officers of the agency.

**(g) Trade and Other Payables**

These amounts represent liabilities for goods and services provided to the Mission prior to the end of the financial year and which are unpaid. These amounts are unsecured and are usually paid within 30 days of recognition.

**(h) Investments**

In line with UCA Synod regulations all excess funds are invested in UCA Funds. Investments in the UCA Cash Management Fund Ltd are valued at cost. Interest income from investments is recognised as earned and where appropriate is reinvested.

**(i) Cash**

Cash includes the working capital bank account, cash management accounts and cash floats and petty cash floats.

**(j) Tax Exemption**

The Mission is exempt from payment of income tax under Section 50-5 of the Australian Income Tax Assessment Act 1997.

**(k) Daylesford Funding Commitment**

An agreement between the Daylesford Uniting Church and the Mission was reached whereby beneficial ownership of the Daylesford Uniting Church and its associated properties was passed to the agency. In return for the transfer, UnitingCare agreed to pay the full cost of settlement of a minister for 10 years. As at 30 June 2014, UnitingCare Ballarat has paid for 6 years and 13 weeks of full time ministry. Therefore, UnitingCare Ballarat is committed to funding a further 3 years and 39 weeks of full time ministry.

**(l) Social Housing Innovations Project (SHIP)**

The Mission entered into a management agreement in 2001 with the Director of Housing to construct 31 new homes for low-income and disadvantaged people and the aged. Registered first mortgage arrangements protect the interests of the Director of Housing ensuring that the properties are used for their agreed purpose for a period of forty years. The Director of Housing contributed 75% of the total project costs to the value of \$3,462,150 which has been treated as a loan and is being progressively amortised over forty years at the rate of \$86,554 per annum.

**UnitingCare Ballarat Parish Mission**  
**Notes to the financial statements**  
**For the year ended 30 June 2014**

**(m) Goods and Services Tax (GST)**

Where applicable, GST incurred by the Mission that is not recoverable from the Australian Taxation Office has been recognised as part of the transaction to which it applies.

The amount of any GST recoverable from, or payable to the Australian Taxation Office, is included as a receivable or payable in the Statement of Financial Position.

**(n) Legal Entity**

UnitingCare Ballarat Parish Mission is an agency of the Uniting Church in Australia. As such its legal entity is the Uniting Church in Australia Property Trust (Victoria).

**(o) Comparatives**

Comparative amounts have been reclassified where the Board believes it results in better presentation or to ensure disclosure is consistent with new accounting standards.

**(p) Inventories**

Inventory held in the UnitingCare Furniture shop is valued at the lower of cost and net realisable value. Any items of donated inventory are recorded at their estimated replacement value in line with Australian Accounting Standards.

**(q) Reserves**

**Kindergartens Reserve**

The Kindergartens Reserve records transferred equity and accumulated surpluses attributed to Kindergartens under the management of UnitingCare Ballarat. At 30 June 2014 UnitingCare Ballarat was responsible for the management of the following Kindergartens:

- Yuille Park Children's Centre
- Enid Rogers Jubilee Kindergarten
- St Luke's Highton Pre-School
- Buninyong Pre-School
- Alfredton Pre-School
- Bacchus Marsh Montessori Centre
- Waubra Pre-School

**Programs Reserve**

The Programs Reserve records funds set aside by specific programs not otherwise recognised as income in advance. At 30 June 2014, there were balances held in the Programs Reserve in relation to the following programs or projects:

- Aged & Disability

**(r) Income In Advance**

Income In Advance liabilities have been recognised on receipt of funds for a service, project or purpose that has yet to be performed where an obligation exists to a funding body until fulfilled.

**(s) Going Concern**

As at 30 June 2014, UnitingCare Ballarat's current liabilities exceeded its current assets. The Board of Governance has considered the makeup of these current liabilities and the timing and nature of all financial obligations in determining that the entity remains a going concern with the ability to pay its debts as they fall due, with a strong net asset position providing underlying security. The sale of land and buildings surplus to operational requirements is planned within the next financial year in order to improve liquidity.

**UnitingCare Ballarat Parish Mission**  
**Notes to the financial statements**  
**For the year ended 30 June 2014**

	2014	2013
	\$	\$
<b>2. GOVERNMENT GRANTS</b>		
Commonwealth Operating Grants	458,752	405,605
State Operating Grants	6,905,803	6,369,200
	<u>7,364,555</u>	<u>6,774,806</u>
<b>3. FEES</b>		
Accommodation Fees	600,612	464,683
General Fees	-	5,710
Kindergarten Fees	603,910	501,195
Training Fees	40,649	65,942
	<u>1,245,171</u>	<u>1,037,530</u>
<b>4. CASH ON HAND AND AT BANK</b>		
Cash at Bank	633,471	500,178
Cash on Hand	6,575	8,995
Deposits in Cash Management at Call Accounts	95,410	533,825
	<u>735,456</u>	<u>1,042,998</u>
<b>5. TRADE AND OTHER RECEIVABLES</b>		
Trade Receivables	195,991	208,574
Other Receivables	2,384	30,208
Provision for Doubtful Debts	(21,654)	(4,811)
	<u>176,721</u>	<u>233,971</u>
<b>6. PROPERTY PLANT AND EQUIPMENT</b>		
Freehold Land at Cost	69,000	-
Freehold Buildings at Cost	2,031,653	622,037
Less: Accumulated Depreciation	(148,329)	(132,639)
	<u>1,952,324</u>	<u>489,398</u>
Freehold Land at Valuation 2010	570,000	920,000
Freehold Land at Valuation 2013	5,228,500	5,228,500
Freehold Buildings at Valuation 2010	855,000	957,000
Freehold Buildings at Valuation 2013	6,569,443	6,569,443
Less: Accumulated Depreciation	(252,488)	(67,052)
	<u>12,970,455</u>	<u>13,607,891</u>
Leasehold Improvements at Cost	418,992	319,921
Less: Accumulated Depreciation	(102,332)	(56,705)
	<u>316,660</u>	<u>263,216</u>
Furniture and Fittings at Cost	240,785	239,349
Less: Accumulated Depreciation	(189,978)	(174,061)
	<u>50,807</u>	<u>65,288</u>

**UnitingCare Ballarat Parish Mission**  
**Notes to the financial statements**  
**For the year ended 30 June 2014**

	<b>2014</b>	<b>2013</b>
	<b>\$</b>	<b>\$</b>
<b>6. PROPERTY PLANT AND EQUIPMENT (CONTINUED)</b>		
Office Equipment and Machinery at Cost	696,407	662,857
Less: Accumulated Depreciation	<u>(552,189)</u>	<u>(510,634)</u>
	<u>144,218</u>	<u>152,223</u>
Motor Vehicles at Cost	941,289	929,781
Less: Accumulated Depreciation	<u>(414,584)</u>	<u>(350,332)</u>
	<u>526,705</u>	<u>579,449</u>
<b>Total Fixed Assets</b>	17,621,069	16,448,888
<b>Less: Accumulated Depreciation</b>	<u>(1,659,900)</u>	<u>(1,291,423)</u>
	<u>15,961,169</u>	<u>15,157,465</u>

	Opening Written Down Value \$	Additions \$	Disposals & Reclass. \$	Reval's \$	Dep'n \$	Closing Written Down Value \$
Freehold Land at Cost	-	69,000	-	-	-	69,000
Freehold Buildings at Cost	489,398	1,409,616	-	-	(15,690)	1,883,324
Freehold Land at Market Value	6,148,500	-	(235,000)	(115,000)	-	5,798,500
Freehold Buildings at Market Value	7,459,391	-	(65,000)	(31,900)	(190,536)	7,171,955
Leasehold Improvements at Cost	263,216	99,071	-	-	(45,627)	316,660
Furniture and Fittings at Cost	65,288	2,227	-	-	(16,708)	50,807
Equipment and Machinery at Cost	152,223	33,550	-	-	(41,555)	144,218
Motor Vehicles at Cost	579,449	165,039	(82,934)	-	(134,849)	526,705
	<u>15,157,465</u>	<u>1,778,503</u>	<u>(382,934)</u>	<u>(146,900)</u>	<u>(444,965)</u>	<u>15,961,169</u>

UnitingCare Ballarat Parish Mission occupies and operates properties situated throughout the Grampians region. As UnitingCare Ballarat Parish Mission is an agency, the titles to these properties are registered in the name of the Uniting Church in Australia Property Trust (Victoria) with the Mission being the beneficial owner. The title to these properties are unencumbered, except for the Social Housing Innovations Project (SHIP) properties and 121 Albert Street, Ballarat and 418 Wendouree Pde, Wendouree (refer note 1(l) & 11). Assets listed at valuation are based on Board of Governance valuations at 30 June 2010, 30 June 2013 or 30 June 2014 with reference to council rates notices and/or real estate agents estimates.

	<b>2014</b>	<b>2013</b>
	<b>\$</b>	<b>\$</b>
<b>7. WORK IN PROGRESS</b>		
Sunways Redevelopment Project	-	15,915
New Office Fitout	38,586	-
Software Implementation	540	-
	<u>39,126</u>	<u>15,915</u>

**UnitingCare Ballarat Parish Mission**  
**Notes to the financial statements**  
**For the year ended 30 June 2014**

	<b>2014</b>	<b>2013</b>
	<b>\$</b>	<b>\$</b>
<b>8. INTANGIBLE ASSETS</b>		
Software at Cost	119,774	108,365
Less: Accumulated Depreciation	<u>(88,858)</u>	<u>(59,907)</u>
	<u>30,916</u>	<u>48,458</u>
<b>9. TRADE AND OTHER PAYABLES</b>		
<b>Current</b>		
Trade Payables	657,586	579,473
Daylesford Liability (Refer Note 1(k))	92,039	46,248
Employee Related Liabilities	<u>84,722</u>	<u>82,171</u>
	<u>834,347</u>	<u>707,892</u>
<b>Non-Current</b>		
Daylesford Liability (Refer Note 1(k))	<u>252,603</u>	<u>356,110</u>
<b>10. PROVISIONS</b>		
<b>Current</b>		
Provision for Annual Leave	409,938	450,230
Provision for Long Service Leave	89,586	71,370
Provision for Flexi Time	<u>40,490</u>	<u>39,592</u>
	<u>540,014</u>	<u>561,192</u>
<b>Non-Current</b>		
Provision for Long Service Leave	<u>380,017</u>	<u>380,981</u>
<b>11. BORROWINGS</b>		
<b>Current</b>		
Director of Housing	86,554	86,554
Hire Purchase Liability – Motor Vehicles	329,773	294,557
Less Future Finance Charges	<u>(27,103)</u>	<u>(46,344)</u>
Montessori Centre Loan	10,024	9,213
UCA Funds Loans	<u>131,078</u>	<u>20,648</u>
	<u>530,326</u>	<u>364,628</u>
<b>Non-Current</b>		
Director of Housing	2,596,613	2,683,167
Hire Purchase Liability – Motor Vehicles	188,700	317,809
Less Future Finance Charges	<u>(11,090)</u>	<u>(17,263)</u>
Montessori Centre Loan	35,086	45,269
UCA Funds Loans	<u>1,300,632</u>	<u>138,321</u>
	<u>4,109,941</u>	<u>3,167,303</u>

**UnitingCare Ballarat Parish Mission**  
**Notes to the financial statements**  
**For the year ended 30 June 2014**

**11. BORROWINGS (CONTINUED)**

Director of Housing borrowing relates to the 31 Social Housing Innovations Project (SHIP) Registered first mortgage arrangements have been placed on these properties to protect the of the Director of Housing. (Refer Note 1(l))

The UCA Funds Loans are secured by registered first mortgages over the properties at 121 Albert Street, Ballarat and 418 Wendouree Parade, Wendouree.

	<b>2014</b>	<b>2013</b>
	<b>\$</b>	<b>\$</b>
<b>12. INCOME IN ADVANCE</b>		
<b>Current</b>		
Aged & DisAbility	126,048	83,003
Agency Development	-	90,536
Alcohol & Other Drugs	62,674	76,255
Homeless Response and Housing	94,035	272,039
Kindergartens	109,741	72,176
Residential Youth	15,000	-
Welfare	30,013	-
Other	3,420	3,419
	<u>440,931</u>	<u>597,428</u>
<b>Non-Current</b>		
Alcohol & Other Drugs	33,350	38,194
Residential Youth	142,957	151,436
Housing	69,211	100,000
	<u>245,518</u>	<u>289,630</u>

**13. OPERATING LEASE COMMITMENTS**

Non-cancellable operating leases contracted for but not capitalised in the financial statements:

Payable – Minimum Lease Payments		
- not later than 12 months	33,899	33,476
- between 12 months and 5 years	33,699	46,148
	<u>67,598</u>	<u>79,624</u>



**UnitingCare Ballarat Parish Mission**  
**Notes to the financial statements**  
**For the year ended 30 June 2014**

	<b>2014</b>	<b>2013</b>
	<b>\$</b>	<b>\$</b>
<b>14. CASH FLOW INFORMATION</b>		
Reconciliation of Loss from Continuing Operations to Net Cash Flow from Operating Activities		
Deficit from Continuing Operations	(52,600)	(240,630)
<b>Adjustments for Non Cash Items</b>		
Depreciation	444,965	471,389
Amortisation	28,951	23,648
(Profit) Loss on Disposal of Fixed Assets	(9,101)	34,398
Increase (Decrease) in Provisions	(22,142)	84,433
Increase (Decrease) in Creditors	25,814	115,985
(Increase) Decrease in Debtors	53,292	(14,760)
(Increase) Decrease in Prepayments	36,483	(9,851)
(Increase) Decrease in Inventory	3,757	4,715
Increase (Decrease) in Income in Advance	(200,609)	146,207
Increase (Decrease) in Other Liabilities	(86,554)	(86,554)
	<u>218,656</u>	<u>528,980</u>

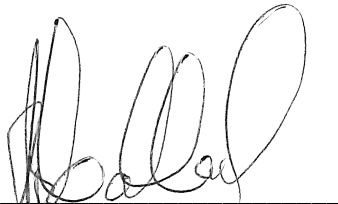
**UnitingCare Ballarat Parish Mission**  
**Board of Governance Declaration**  
**For the year ended 30 June 2014**

The Board of Governance declare that the financial statements and notes set out on pages 6 to 17:

- (a) comply with the Accounting Policies outlined in Note 1; and
- (b) give a true and fair view of the Mission's financial position as at 30 June 2014 and of its performance for the financial year ended on that date.

In the Board's opinion there are reasonable grounds to believe that the Mission will be able to pay its debts as and when they become due and payable.

This statement is made in accordance with a resolution of the Board of Governance.



Chairperson  
Brian Collins



Treasurer  
Paul Tant

Signed at Ballarat this 26<sup>th</sup> day of September 2014

**UnitingCare Ballarat Parish Mission  
Independent Auditor's Report  
To the Board of Governance of  
UnitingCare Ballarat Parish Mission**

We have audited the accompanying financial report, being a special purpose financial report of UnitingCare Ballarat Parish Mission which comprises the statement of financial position as at 30 June 2014, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, a summary of significant accounting policies, other explanatory notes and the Board of governance declaration.

*Board's responsibility for the financial report*

The Board is responsible for the preparation of the financial report and have determined that the accounting policies described in Note 1 to the financial report, are consistent with the financial reporting requirements of the Uniting Church in Australia Synod of Victoria and Tasmania. The Board's responsibility also includes such internal control as the Board determines is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

*Auditor's responsibility*

Our responsibility is to express an audit opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation of the financial report that gives a true and fair view in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the directors as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

*Independence*

In conducting our audit, we have complied with the independence requirements of Australian professional ethical pronouncements.

*Auditor's Opinion*

In our opinion, the financial report of UnitingCare Ballarat Parish Mission gives a true and fair view of the financial position of UnitingCare Ballarat Parish Mission as of 30 June 2014 and of its performance for the year then ended in accordance with the accounting policies described in Note 1 to the financial report.

*Basis of Accounting*

Without modifying our opinion, we draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared for the purpose of fulfilling the Boards' financial reporting responsibilities as specified by the Uniting Church in Australia Synod of Victoria and Tasmania. As a result, the financial report may not be suitable for another purpose.

**UnitingCare Ballarat Parish Mission  
Independent Auditor's Report  
To the Board of Governance of  
UnitingCare Ballarat Parish Mission**

*Going Concern*

Without modifying our opinion, we draw attention to Note 1(s) to the financial report, which describes the Board's opinion on the use of the Going Concern Principle for the preparation of this financial report. As at 30 June 2014, UnitingCare Ballarat's current liabilities exceeded its current assets. The Board of Governance has considered the makeup of these current liabilities and the timing and nature of all financial obligations in determining that the entity remains a going concern with the ability to pay its debts as they fall due, with a strong net equity position providing underlying security. The sale of land and buildings surplus to operational requirements is planned within the next financial year in order to improve liquidity.

PPT Audit Pty Ltd

PPT Audit Pty Ltd  
Certified Practising Accountants



Jason D. Hargreaves  
Director

20 Lydiard Street South, Ballarat

26<sup>th</sup> September 2014